

St. Margaret's N.S. Curracloe



*St. Margaret's N.S., Curracloe, Enniscorthy, Co. Wexford.*

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*Principal: Ms. Emer McCrea*

*Chairperson B.O.M.: Fr. Denis Kelly*

*Roll Nr. 14492D*

### **Child Safeguarding Risk Assessment (of any potential harm)**

<b>List of School Activities</b>	<b>The School has identified the following Risk of Harm</b>	<b>The School has the following Procedures in place to address risk identified in this assessment</b>
Training of school personnel in Child Protection matters	Harm not recognised or reported promptly after training has been received.  Inadequate or training missed by staff.	Child Safeguarding Statement & DES procedures made available to all staff  DLP & DDLP to attend PDST face to face training All Staff to view Túsla training module & any other online training offered by PDST  BOM keeps all records of staff and board training and ensures any training missed will be facilitated.
One to one teaching	Harm by school personnel False accusations	School has policy in place for one to one teaching Open doors There should be a table between teacher and pupil One to one teaching is carried out in situations where there is a glass panel in the door if possible Work being carried out by the Special Needs Assistants will be carried out on the direction of the class teacher Code of Conduct for teachers (Teaching Council)

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Care of Children with special needs, including intimate care needs	Harm by school personnel Flight Risk children	Policy on intimate care Both outside gates kept closed at all times during day (signage)
Toilet areas	Inappropriate behaviour	Usage and supervision policy
Curricular Provision in respect of SPHE, RSE, Stay safe.	Inadequate or Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
Daily arrival and dismissal of pupils	Harm from older pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers Proper practice and procedures. EG specific lining up areas.
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Injury to pupils and staff	Health and Safety Policy Code Of Behaviour Policy (which includes restraint)
Sports Coaches	Harm to pupils	Policy & Procedures in place Garda Vetting procedures in place Teacher always present
Students participating in work experience	Harm by student	Work experience Policy Child Safeguarding Statement Under teacher supervision in classroom
Recreation breaks for pupils	Inappropriate behaviour Harm by other students Flight risk	Code of Behaviour Special Provisions for SEN children Anti Bullying Policy Supervision Policy
Classroom teaching	Harm by school personnel Harm by other pupils	Classroom rules Code of Behaviour Glass in doors
One-to-one teaching	Harm by school personnel	Open doors Table between teacher and pupil Glass in window
Outdoor teaching activities	Harm by school personnel Harm by pupils Stranger on school grounds	Code of Behaviour Anti Bullying Policy Children under teachers supervision

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Public entering car park gate	Harm to pupils	Children can only enter and exit small front gate
Children doing a task outside classroom	Risk to pupils	Children always go in pairs
Sporting Activities	Unfamiliar surroundings Harm to pupils Inappropriate behaviour Harm by outside coaches Privacy of children not respected	PE Policy Swimming Policy Code of Behaviour Anti Bullying Policy Policies and procedures in place Proper vetting procedures in place Personnel in charge of school teams do not enter the changing rooms until all children are in their games attire. Personnel will remain outside the dressing room door within easy reach should they be required.
School outings	Harm to pupils Inappropriate behaviour Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities	School tours Policy Code of Behaviour
School trips involving overnight stay	N/A	N/A
Use of toilet/changing/shower areas in schools	Harm by school personnel Harm by other pupils Inappropriate behaviour	Usage and Supervision Policy Intimate Care Policy
Provision of residential facilities for boarders	N/A	N/A
Annual Sports Day	Harm by known and unknown personnel Harm by pupils Inappropriate behaviour	Adequate supervision Code of Behaviour Anti Bullying Policy Vetting procedures for volunteers PE Policy

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Fundraising events involving pupils	Harm to pupils due to unknown adults Inappropriate behaviour	Proper supervision by staff/Parents Association Code of Behaviour
Parents collecting children early	Risk to pupils	Checkout system with secretary
Use of off-site facilities for school activities (includes swimming)	Harm to pupils Risk of harm due to possible inadequate supervision of pupils while attending out of school activities Risk of child being harmed by a member of school personnel or a member of staff or another organisation or other person while participating in out of school activities.	Proper supervision  Code of Discipline  Anti Bullying Policy  Swimming Policy *  School Tour Policy
School transport arrangements including use of bus escorts	Harm by pupils Harm by adults	Code of Behaviour Vetting procedures
Care of any vulnerable adult students, including intimate care where needed	N/A	N/A
Transport to matches etc.	Harm/Injury to pupils Inappropriate behaviour	Garda vetting of drivers More than one child in a car
Administration of Medicine Administration of First Aid	Injury to pupils	Administration of Medicines policy and permissions Life saving medicines stored in separate First Aid cabinet. Staff & SNA's only have access Training for staff
Prevention and dealing with bullying amongst pupils	Non teaching of Anti Bullying strategies Non implementation of Anti Bullying Policy	Anti Bullying Policy Anti Bullying workshops and talks for adults and children (including cyber bullying) School implements SPHE, RSE, Stay Safe in full
Use of external personnel to supplement curriculum	Harm to pupils by unknown personnel	Proper procedures and supervision Garda vetting procedures followed

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<b>List of School Activities</b>	<b>The School has identified the following Risk of Harm</b>	<b>The School has the following Procedures in place to address risk identified in this assessment</b>
<p>Care of pupils with specific vulnerabilities/needs such as</p> <ul style="list-style-type: none"> <li>• Pupils from ethnic minorities/migrants</li> <li>• Members of the Traveller community</li> <li>• Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>• Pupils perceived to be LGBT</li> <li>• Pupils of minority religious faiths</li> <li>• Children in care</li> <li>• Children on CPNS</li> </ul>	<p>Exclusion and Discrimination</p> <p>Bullying</p> <p>Harm by school personnel</p> <p>Harm by pupils</p>	<p>Enrolment Policy</p> <p>Anti Bullying Policy</p> <p>Code of Behaviour</p> <p>Policy on intimate care</p> <p>School implements SPHE, RSE, Stay Safe in full</p> <p>Right to withdraw or not participate in religious instruction</p>
<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> <li>• Teachers</li> <li>• SNA's</li> <li>• Caretaker/Secretary/Cleaners</li> <li>• Sports coaches</li> <li>• External Tutors/Guest Speakers</li> <li>• Volunteers/Parents in school activities</li> <li>• Visitors/contractors present in school during school hours</li> <li>• Visitors/contractors present during after school activities</li> </ul>	<p>Harm not recognised or properly or promptly reported</p> <p>Procedures for appointment not being followed</p>	<p>Child Safeguarding Statement &amp; DES procedures made available to all staff</p> <p>Staff to view Tusla training module &amp; any other online training offered by PDST</p> <p>Vetting Procedures</p>
<p>Use of school premises by other organisation during school day</p>	<p>N/A</p>	<p>N/A</p>
<p>Use of Information and Communication Technology by pupils in school</p>	<p>Inappropriate use of the internet and apps</p> <p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Cyber bullying</p> <p>Risk to teachers</p>	<p>ICT policy</p> <p>Anti-Bullying Policy</p> <p>Code of Behaviour</p> <p>Internet Acceptable Use Policy</p> <p>Mobile phones banned in school</p>

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List of School Activities	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Harm by school personnel Fair procedures not being followed	Code of Discipline Supervision Policy Mobile phones banned Parental Complaints Procedure
Student teachers undertaking training placement in school	New adults in the school and harm by same	Proper practices and procedures i.e., class teacher is in attendance at the same time Proper vetting procedures and Indemnity Insurance through colleges Making student aware of Child Safeguarding Statement
Use of video/photography/other media to record school events	Harm to pupil/teachers Invasion of privacy Parents videoing children and uploading the same	Internet Acceptable Use Policy  Reminder at events about social media
After school use of school premises by other organisations	Harm to pupils if involved	Copies of all relevant documentation always given, i.e., insurances, vetting etc.

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on \_\_\_\_\_. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_ Date \_\_\_\_\_

Principal/Secretary to the Board of Management